

*The Fort Christian Psychiatric Center*  
*Shaw Wendi Fortuchang, M.D., P.C.*



**CREDIT / DEBIT CARD PAYMENT FOR PROFESSIONAL SERVICES**

VISA

MasterCard

AMEX

Discover

Name as it appears on card \_\_\_\_\_

Visa/MasterCard/Discover card number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

American Express card number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Billing Zip Code \_\_\_\_\_ Exp. Date \_\_\_\_\_ / \_\_\_\_\_ CVV2number: \_\_\_\_\_

I/we authorize The Fort Christian Psychiatric Center/Shaw Wendi Fortuchang, M.D., P.C., to bill the above credit / debit card for professional services as outlined in the Policies. I understand the billing statement will be recorded as either "The Fort Christian Psychiatric Center," or as "Shaw Wendi Fortuchang, M.D., P.C." I will notify Dr. Fortuchang in writing if I no longer want my credit / debit card billed.

\_\_\_\_\_  
Signature of cardholder

\_\_\_\_\_  
Date

**Credit Card Payment for Late Cancellation or No-Show & Telephone Sessions**

I authorize The Fort Christian Psychiatric Center (TFCPC) to charge the above credit card when the patient does not give advance notice for a late-cancellation or no-show, as per the Policies. I also authorize TFCPC to charge the above credit card for telephone sessions. I understand that if I do not want my credit card billed for this purpose, I am still responsible for these fees and will be billed accordingly.

\_\_\_\_\_  
Signature of cardholder

\_\_\_\_\_  
Date

**GUARANTOR INFORMATION:(complete only if someone other than the patient is paying for the services)**

Name of party responsible for bill: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Business Phone: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ \ \_\_\_\_\_ \ \_\_\_\_\_

**Guarantor-Financial Responsibility Agreement:** I, the undersigned, agree that regardless of any insurance coverage, I am financially responsible for all charges generated for this patient. Office policy requires payment at the time of service. I understand that unpaid balances over 30 days past due may carry a late fee equivalent to 1.5% per month of that outstanding balance. I understand that no further services will be rendered until the outstanding balance is paid in full. I understand that unpaid balances over 90 days past due will be referred to a collection agency.

\_\_\_\_\_  
Signature of cardholder

\_\_\_\_\_  
Date